

**Organization: Providence School of Arts**  
**Title: Administrative Coordinator**  
**Reports to: Executive Director**  
**Position: Part-time (8 hours per week plus shows)**  
**Payscale Starting at \$25.00 per hour**



## **ART TEACHER (PART-TIME)**

*Work on Mission for the flourishing of urban youth!*

Imagine a collaborative and uplifting work culture that contributes to the success of each student. Imagine a classroom that goes beyond just doing worksheets and provides students with hands-on/real world learning experiences. Now imagine yourself as a classroom teacher at Providence School of Arts. When your extraordinary gifts unites with our innovative education experience, just imagine the impact that you could create!

## **ORGANIZATION DESCRIPTION**

### **The Vision**

**TO SEE EVERY CHILD FLOURISH** - That's the dream that fuels us. We long to see a diverse student population, ethnically and socioeconomically, learning together. To see every child discovering their value and pursuing their purpose. To see the gospel of Jesus bringing reconciliation and restoration to our city through our children. In short, we long to see a city transformed.

### **What We Do**

We give children access to a quality education and to the performing arts. All of our programs offer scholarships, and tuition is income-based, making them accessible to a wide demographic regardless of background, ethnicity, or socioeconomic status.

Our elementary school offers a holistic, gospel-centered education that includes an

enriching academic curriculum, visual & performing arts classes, and individualized learning pathways.

Our goal is that every student who walks through our doors will *flourish!*

## **BRIEF DESCRIPTION**

Art Teachers will establish an engaging elementary classroom and class environment favorable to learning and students' personal growth. Art teachers will educate his or her students in different styles, media, and techniques. Students will be trained in how to express their creativity visually.

Responsibilities include:

- Creating lesson plans
- Teaching students about art and art history
- Assisting students in creating their own compositions
- Organizing and managing the learning environment
- Coordinating an art show
- Assessing students' performance.

## **WHAT YOU'LL DO**

Educate - Provide strong instructional program for assigned grade level(s)

Classroom Management - Provide sound teaching and classroom management skills

Curriculum Development - Demonstrate knowledge of grade level curriculum(s) and provide support for the development of future grade levels

School Culture - Promote positive school climate and support the efforts of the Executive Director

## **WHAT WE LOOK FOR:**

- Strong commitment to school education philosophy and vision · Eagerness to put knowledge into action
- Work ethic and high standards for performance outcomes · Passion for working with children/youth

## **A FEW OTHER THINGS**

- Communication (written & oral): Strong interpersonal skills and the ability to establish, develop, and maintain relationships with different constituents.

- Resourcefulness: Able to comprehend new information quickly; effectively use available resources; considers self a life-long learner.
- Team Player: Establishes collaborative relationships; takes personal ownership and works towards the achievement of organizational goals corporately.
- Organization: Strong project management skills; ability to manage multiple deadlines and prioritize various tasks.

## **QUALIFICATIONS**

Bachelor's or Master's Degree in Education, Theater, or related field.

2+ years teaching experience at relevant grade levels preferred.

## **ABOUT US**

Providence School of Arts (PSA) private urban Christian Fine & Performing Arts School located in the heart of the Kansas City Metropolitan area. PSA exists to empower children from all back-grounds to discover their value and pursue their purpose through holistic education opportunities.

Those interested in applying for this position should send a cover letter, resume , and application to Marcus Oatis at [moatis@providenceartskc.org](mailto:moatis@providenceartskc.org).